*Doc. Code: BFUGBoard\_LU\_LI\_47\_6d\_Annex4*

**Terms of reference**

**on**

**EHEA Monitoring**

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| **Name of the working group**  Working Group on EHEA Monitoring |
| **Contact persons (proposed Co-Chairs)**  TBC |
| **Composition**  6-8 participants (excluding Eurydice) |
| **Purpose and/or outcome**   * to continue to provide reliable, comparable data and to take stock of progress towards realising the European Higher Education Area; * to make further progress in the construction of a structured and standardised monitoring system consisting of indicators and qualitative analysis; * to allow for comparisons to be made between countries and to allow for monitoring changes over time within countries as well as between countries; * to integrate the fundamental values of the EHEA; * to develop a policy proposal for Reporting at institutional level, * to prepare an overall streamlined report on the implementation of the Bologna Process for 2018, integrating data collected by EUROSTAT, EUROSTUDENT and Eurydice. |
| **References to the Yerevan Communiqué**  We need more precise measurement of performance as a basis for reporting from member countries. |
| **Specific tasks**   * to analyse the implementation report 2015 with a view to optimize and further improve the methodology; * to further refine the methodology of monitoring and measuring progress resulting in an improved coherence and integration of the data; * to analyse the experience in data collection and processing in the 2012-2015 period with a view to optimize and further improve the methodology; * to identify the key issues to be covered by the report and the way in which they should be addressed (quantifiable indicators or qualitative analysis); * to integrate the fundamental values of the EHEA; * to define the survey questionnaire which should   + be based on a refined 2012-2015 questionnaire;   + allow collection of information from the Bologna countries; * to specify the indicators to measure progress in the 2015-2018 period and data required; * to assist Eurydice in drafting the overall report for approval by the BFUG in advance of the 2018 Ministerial Conference; * to prepare an overall streamlined report on the implementation of the Bologna Process for 2018, integrating data collected by EUROSTAT, EUROSTUDENT and Eurydice. |
| **Reporting**  Minutes of working group meetings will be made available by the Bologna Secretariat.  BFUG should also receive regular reports and updates.  To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least three weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail.  The final report will be presented and discussed at the BFUG meeting end of 2017. |
| **Meeting schedule**  [dates and locations are just tentative, will be decided by the working group at a later stage]  First meeting: November 2015  Second meeting: January 2016  Third meeting: June 2016  Fourth meeting: November 2016  Fifth meeting: January 2017  Sixth meeting: July 2017  Seventh meeting: Nov 2017  Eighth meeting: Jan 2018 |
| **Additional remarks** |